

Maintenance Review of Compliance

A Maintenance review of compliance is a remotely delivered service which replaces the traditional audit. It involves us working with you and your team on a regular and ongoing basis to review your compliance in a systematic process to both improve your current practice and compliance and to prepare your RTO for any future regulatory activity. This service is delivered by ANK Corp Education Advisory Services exclusively.

Purpose

The purpose of the health check review of compliance is to determine if your current practices are compliant with the VET Quality Framework, to educate your team and to provide feedback and recommendation to strengthen your compliance and improve your training operation. We can also assist you with skills assessment with your staff and potentially identify gaps in skills and knowledge.



Outline of service

The service will be delivered remotely using scheduled meetings with your team on Zoom/Teams. If you require us on site we can provide a site visit.

Will usually start with an initial meeting to understand your operating context and to meet the team and then proceed based on a regular scheduled meeting with your team on a frequency that works for you.

prepare for a renewal of registration performance assessment, so the idea is to organise your evidence so that it is ready for the ASQA request.

ANK Corp focuses on a scope of review that we negotiate based on your priorities and our recommendations, but usually focuses on the higher risk standards such as training and assessment strategies, assessment, trainer competency/currency, learning delivery, enrolment, marketing, third-party arrangements, governance, et cetera. The scope that we focus on can include a combination of the Standards for RTOs and/or the National Code (CRICOS) if that is applicable to your operation.

We can include a sampling approach to review your training products based on your activity and other risk considerations. There is no particular limit to this, but we just need to make the most effective use of the hours.

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RTO HEALTH CHECK

ANK CORP

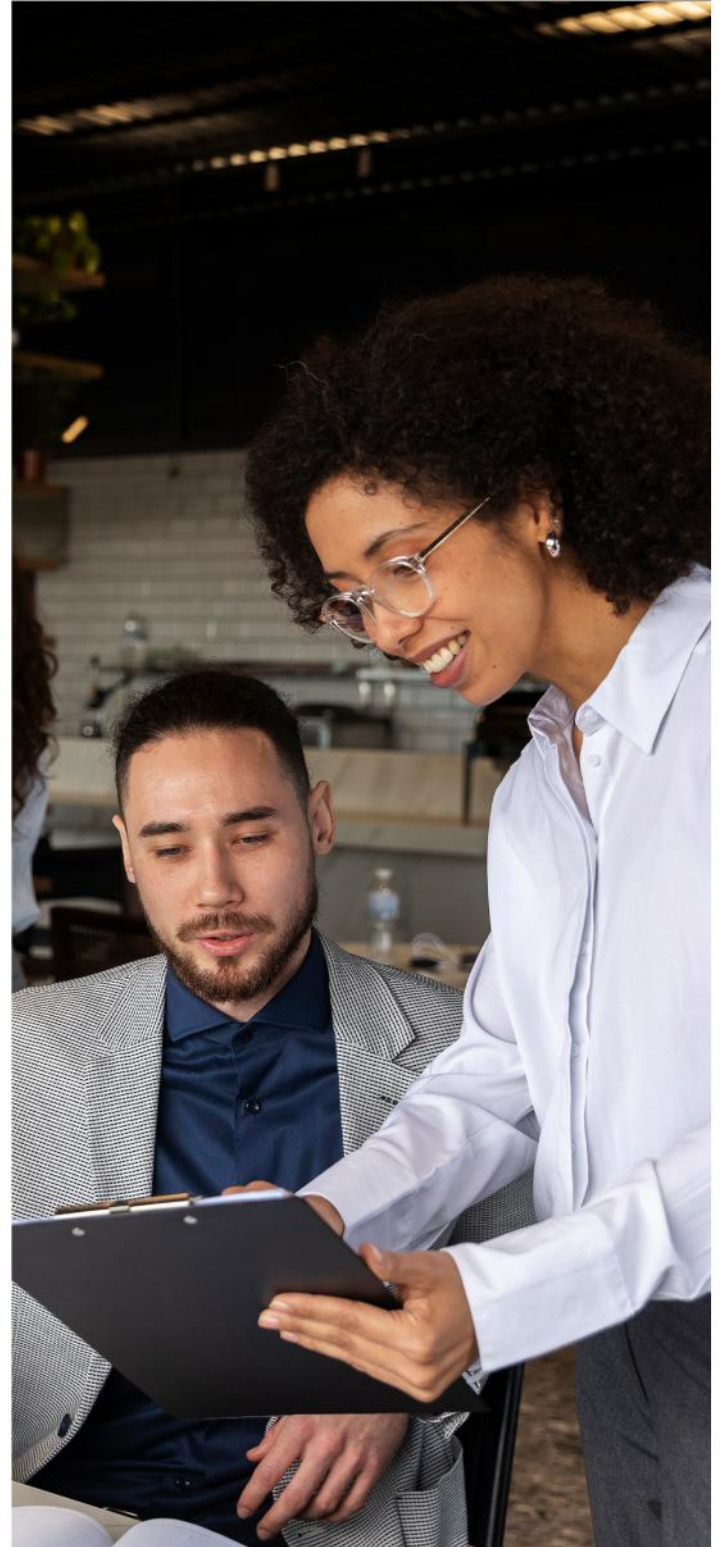
Outline fo Service (continued)

We can include feedback provided informally via meetings and detailed written feedback and advice via email. It is important to note that this services does not involve the production of any formal audit report. ANK Corp Education Advisory Services provides very detailed and specific feedback and will often provide examples to assist you with moving forward. Will result in an ongoing conversation with your team about compliance, an exchange of ideas with ANK Corp Education Advisory Services who will offer his perspective and advice to educate your team and build your internal capability. This is not just about reviewing your compliance. This is about building and developing your organisation with quality systems and streamlined administrative arrangements which both support your business and compliance. We want to help you find the balance between quality and efficiency.



Conclusion

This service is perfect if you have a new staff working in compliance at your RTO, and you are looking for an external mentor to build their capability and give them direction. It is like having ANK Corp Education Advisory Services Consulting on your team helping you to ensure that your compliance risk is reduced, and your organisation is constantly improving. If you have your renewal of registration approaching, we would recommend that you engage us about 12-18 months prior to work with your organisation to be ready. If you are simply looking for a compliance mentor to work with your organisation on an ongoing basis, we would be happy to work with you.



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